



LAKE HOWELL HIGH SCHOOL BAND PROGRAM

BAND BOOSTER ASSOCIATION

POST OFFICE BOX 598 GOLDENROD FLORIDA 32733-0598

Band/Guard Parent Meeting Minutes

July 19, 2023

Lake Howell Band Room

Overview:

The Lake Howell Band/Guard Parent meeting was conducted on Wednesday, July 19, 2023 in the Lake Howell Band Room. The meeting was scheduled to start at 6:30, but was delayed until 6:45 due to inclement weather. The delayed start was communicated to attendees via text at approximately 6:00pm. This meeting was also video recorded and posted to YouTube. An email link to the unlisted video was sent to all parents/guardians on Friday, July 21, 2023.

Link: <https://www.youtube.com/watch?v=1OXQRMdgxys>

Attendees:

Board Members:

Attended	Board Member	Attended	Board Member
	President, Jon Steele	X	Marketing Coordinator, Kim Wylde
X	VP Operations, Missy Mann	X	Visual Coordinator, Uniforms, Brittany Steele
X	VP, Ways & Means, Kayla Smith	X	Assistant Visual Coordinator, Acting Secretary, Klainie Nedoroscik
X	Treasurer, Karen Castiello	X	Band Camp Coordinator, Kristy Pizzarello
X	Assistant Treasurer, Zoe Rivera		

Parents/Guardians in Attendance: 21

Agenda:

The agenda was distributed to all parents/guardians via e-mail earlier in the day and paper copies were available at the in-person meeting in the band room. Please see Attachment A for the Agenda.

Discussion:

Welcome & Introductions

- Kayla Smith, VP Ways and Means, started the meeting at 6:45 and welcomed attendees and thanked everyone for attending, considering the weather. She introduced the members of the board in attendance.
- Kayla reviewed current open board member positions:
 - Secretary – Klainie Nedoroscik is currently acting in the position, the group will vote on this tonight.
 - Silent Auction Committee Chairperson – involved from now until December when the Silent Auction occurs. Function is to lead the event and help coordinate donations.

- Transportation Committee Chairperson – ensures transportation (busses, trailer-pullers, Penske trucks, etc.) are coordinated and available for events.
- Kayla recognized a motion to vote in Klainie Nedoroscik as the Secretary. The motion was seconded and passed for Klainie to become the Secretary.
- Kayla introduced Karen Castiello to discuss registration and payments.

Reminder on Registration and Payments

- Karen Castiello Treasurer, asked attendees if everyone had an opportunity to turn in registration packets.
- She next reviewed payments due to date:
 - First payment due at registration.
 - 2nd payment due next week during band camp.
 - 3rd payment due roughly 4 weeks after that.
- She asked if there were any questions on form C for ordering.
 - Natalie Mullet asked about participation and funds raised with Snap Raise if families had opted out of fundraising at registration. Kayla answered that fundraising would be discussed later in the agenda.
- Karen noted that Zoe as the assistant Treasurer and herself were currently entering in registration data into the system and they will send out financial statements when done. She asked for parents to kindly respond if they see a mistake or error and they will get it corrected. Financial statements will be sent in a few weeks to ensure everything is billed correctly and payments to date are correct.

Band Camp

- Missy Mann, VP Operations, next came up and reminded attendees that Band Camp starts next week.
- She asked attendees who were freshman parents coming in and noted that most of the information will be for them.
- What to expect/bring:
 - Band Camp starts at 9 am. Students will spend the first hour of the day doing warm-up/calisthenics. The rest of the morning until lunch break will be spent on the slab (student parking lot) working on drill.
 - Lunch break will be about an hour, then students will spend the hottest part of the day inside working on music. For the last 1.5 hrs of the day, as long as weather cooperates, they will spend back outside on the slab.
 - Ensure students eat a good breakfast (no dairy, limit greasy food), and come with their cooler already full with water and ice. They can refill coolers with water throughout the day.
 - Student should come with lots of sunscreen to re-apply throughout the day.
 - Students should wear appropriate clothing for being outdoors and sweating (i.e. light-colored clothing, shorts, good athletic shoes, etc, no jeans, not boots). If shorts are loose fitting, consider athletic shorts underneath to prevent chafing on skin from all the movement and sweat. Caution students to not wear the favorite shirts as they may do sit-ups on the slab which may ruin favorite clothes.
 - Bring a lunch each day or order Jason's deli. Jason's deli orders will be delivered prior to lunch breaks each day. Order Jason's deli by 11am the day prior.
- Volunteers Needed
 - Chaperones (2-3 adults) are needed while kids are outside during band camp to provide assistance to any kids that need it.
 - First shift is from 9-12:30 and is pretty easy – chaperones are sitting out under pop up tents, provide water, cool cloths, basic first aid (why med forms are important).
- Donations Needed
 - We are starting to collect bottled water and individually wrapped snacks for both band camp and for away games and competitions. Provided to students as needed for snacks.
- 8/4 @ ~7pm Friends & Family Show!
 - The last Friday of band camp at roughly 7pm (Eslava time) students will perform approximately 2/3 of the show they have learned for friends/family.

- Kristy Pizzarello is our band camp coordinator and will be on campus every morning to ensure everything is set up and remind chaperones for the shifts they signed up for.
- If anyone wants to sign up to volunteer, but is having trouble using charms, please send an email to operations@lhband.org
- Note from Will Lindlau in the audience: For any new parents, there is a surprising amount of running/jogging, please ensure they have proper athletic shoes to prevent injuries.
- Feeding the Instructors
 - We have about 12 instructors needing to be fed each day. They do not receive much compensation for the time they have to take off work to spend with the kids during these two weeks.
 - Some parents drop off a full lunch for instructors, or any amount of monetary donation is welcome.
 - Jason's deli is about \$10/person.
- Recommend students bring hats and sunglasses if possible. Reminder to bring a lot of sunscreen; more than you think they'll need.
- Missy introduced Kayla & Kim to talk about fundraising.

Fundraising

- Snap Raise
 - Kayla Smith, VP Ways and Means, began by identifying Snap Raise as one fundraiser available.
 - Snap Raise is an online donation platform to raise funds to the child's account.
 - Kids need to bring 20 good emails (not friends or teachers) to the Snap Raise person who will set up their accounts.
 - Students/parents can post links to donate on social media.
 - The fundraiser will run for 4 weeks.
 - All proceeds (minus the 20% Snap Raise fee) go into student accounts
- Car Washes
 - Kim Wyldes, Marketing, has car washes set up through the next few weeks at the Advanced Auto Parts on Aloma & 436. It's a visible location and everyone enjoys seeing the kids out working for their funds.
 - All proceeds go towards student accounts and is split between the individuals who participate during each shift.
- Mega Car Wash & Bazaar on 8/19
 - This is a mandatory fundraiser, and all proceeds go towards the band fund. This fundraiser helps supplement funds needed to operate the band program beyond the dues collected for each student.
 - The event on August 19 will be at Lake Howell High School will include a car wash, bazaar, concession stand.
 - We need both parents and kids to come out and help in a variety of areas.
- Concession Stand
 - Kayla coordinates this for all home football games and assured everyone it is a fun time. The band controls the visitor side concession stand.
 - Volunteering includes cooking food (french fries, hamburgers, etc.), coordinating payment, assembling food, etc.
 - Will asked if the window was fixed. Kayla said that it is, but she may decide to keep it closed to use more counter space within the concession stand.
 - Last year Kayla brought in additional items to sell (e.g. french fries) and plans to add more items this year (e.g. boiled peanuts, chicken wings).
- Silent Auction
 - Occurs during the Winter Concert on 12/15
 - Businesses (e.g. Harley Davidson) or individuals can donate items.
 - Half of the proceeds for each individual item sold goes to the general band fund and half goes to the student account who donated (or coordinated donation of) the item.
 - Natalie asked about the funds raised using Snap Raise if they paid to opt out of mandatory

fundraisers. Kayla confirmed that any funds raised with Snap Raise is just more money in the student accounts (minus the Snap Raise fee)

- An attendee asked if the auction was online or in person. Kayla confirmed it is in person.

Marching Season

- Missy next reminded participants they can check Charms for dates/times for upcoming football games and practices.
- Practice Schedule & Home/Away Games
 - Mondays & Wednesday during the regular season
 - Mondays – it's not shown on the calendar yet, but the band will have sectionals after school, then the full band/guard will practice from 5-8pm
 - Wednesdays –
 - If there is light rain and no lightening, they will still practice outside, consider bringing change of clothes.
 - Fridays are usually home or away football games.
 - Friday can order Jason's deli to be delivered for dinner prior to game.
 - You can also pre-order concession stand food for kids during week.
 - Cash at concessions stands is often useful as not all locations have credit card readers.
 - For away games, kids will change into their uniforms at school and then load the bus.
 - There are currently two new marching band practices scheduled for Mon (7/7) & Wed (7/9) after band camp, right now from 4-7pm. They may adjust time. Mr. Eslava would be appreciative with whenever kids can get there and understands working parents may have a hard time getting these by 4 or 5.
 - Band Board President will put together a quick survey to ask for family's preferences on times for those two practices.
 - Reminder that charms calendar can be connect to personal calendar – Mr. Eslava can help with that, or directions to connect are located at the top of the calendar in Charms.
 - Question from an attendee: Freshman kickoff on 8/3 conflicts with band camp. Missy will ask Mr. Eslava if they can attend the kickoff instead of band camp.
 - Note from Will: it is common for new kids to be nervous, everyone comes in knowing nothing; with hard work they become band kids.
- Volunteers
 - We need one first aid volunteer, a few kids are diabetic.
 - Concession volunteers can sign up for 1st half or 2nd half shifts. The 2nd shift covers both halftime and the 2nd half.
 - Podium wranglers
 - Help to bring out podiums for the show during halftime.
 - During away games, trailer pullers/Penske Uhaul driver double as podium wranglers
 - Volunteers need to be able bodied to help pull front ensemble equipment.
 - All volunteers need a current year show shirt.
 - If you didn't order one at registration, a small selection of extras will be available. Regular shirts are \$15, polos are \$20.
- Uniforms
 - Band will need to have black socks, calf high to wear with their uniform, along with shorts to wear with their show shirt under their uniform. All other items they wear are provided and paid for from dues (shoes, gloves, bibbers, jackets)
 - 2-3 times during marching season, kids will take home their uniforms to be washed, but other than that the actual bibbers, jackets, etc will stay at school in the uniform room.
- Competitions -
 - This season there will be two regular competitions, which are already on the calendar:
 - 10/7/23 - Merritt Island
 - 10/14/23 - 2 potential circuits – either Boone (FFCC) or Durrant/Plant City (FMBC)
 - 11/11/23 - State competition in Tropicana Stadium in St. Pete
 - Prelims will be at local high schools. Finals will be in the Tropicana Stadium dome.

- Volunteer needs for competitions are the same as for away games.
- On competition day, kids will arrive at school very early, then practice before loading busses with chaperones. Arrival back at the school after the competition is often late in the evening.
- October is a very busy month with practices, competitions, and performances – aka: Bandtober – assume there are no free Saturdays in October. The Charms calendar is currently up to date.
- Reminder that charms calendar can be connect to personal calendar – Mr. Eslava can help with that, or directions to connect are located at the top of the calendar in Charms.
 - The calendar also has school calendar items and other fine arts events (if your kids are in multiple activities or want to support the other fine art performances)

Questions/Wrap-up

- Question from an attendee: Freshman kickoff on 8/3 @ 3-7pm conflicts with band camp. Missy will ask Mr. Eslava if they can attend the kickoff instead of band camp.
- Missy noted there are other performance events that are not formal competitions:
 - Seminole County Music Festival – Showcase for all Seminole county bands.
 - Marching Performance Assessment (MPA) in Oct – where we go and get graded as a school.
- Note from participant to new parents: there is concert season after marching season.
- Next meeting is on Monday Aug 14 @ 7pm, during marching practice.
- Note to new parents: end time for marching band practice does not always end exactly on time. Sometimes may stay an extra 15-30 min to finish up what they are practicing.
- Any volunteer has to be cleared through the county's volunteer program. Missy sent out an email earlier in the week with instructions on how to sign up as a Dividend. The system has been having some errors and you may need to try more than once.
 - Once you receive the approval email, email it to Missy at operations@lhband.org so she can keep record of who has been approved. If you try to register on your phone, consider using desktop mode.
 - It is vital that all volunteers register as a Dividend to meet county requirements.
 - You need to register as a Dividend each year.
- Show theme this year is: Shiver, which is about a cold freeze coming in and what the world is like after.
 - Props will be larger than last year, but are planned to disassemble small enough for transportation vehicles.
- Note from Will: it is common for new kids to be nervous, everyone comes in knowing nothing; the process is tailored to get them to competition level.

Missy thanked attendees and moved to adjourn the meeting at 7:30.

Action Items

#	Action Item	Assigned to	Due Date	Status
7/19-1	Send out financial statements once all registration data has been input	Treasurer & Assistant Treasurer (Karen Castiello & Zoe Rivera)	8/16/23	Pending
7/19-2	Send out survey for parents to respond with optimal times for Marching Band practices scheduled for 8/7 & 8/9	President (Jon Steele)	7/26/23	Pending
7/19-3	Ask Mr. Eslava if Freshman are excused from Band Camp on 8/3 from 3-7pm for Freshman kickoff event.	VP, Operations (Missy Mann)	7/26/23	Pending

Attachment A: Meeting Agenda



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July 19, 2023

<https://lhband.org/>

Time	Topic	Speaker
6:30-6:40	Welcome & Introductions <ul style="list-style-type: none"> • Current Board Members • Open positions: <ul style="list-style-type: none"> ○ Secretary ○ Silent Auction Committee Chairperson ○ Transportation Committee Chairperson 	Missy Mann, VP Operations operations@lhband.org
6:40-6:45	Reminder on Registration and Payments	Karen Costello, Treasurer treasurer@lhband.org
6:45-7:00	Band Camp 7/24 - 8/4, M-F, 9am - 6pm <ul style="list-style-type: none"> • What to expect • What to wear/bring • Volunteers Needed • Donations Needed • Feeding the Instructors • 8/4 @ ~7pm Friends & Family Show! 	Missy Mann, VP Operations operations@lhband.org
7:00 - 7:20	Fundraising <ul style="list-style-type: none"> • Snap Raise • Car Washes • Mega Car Wash & Bazaar on 8/19? • Concession Stand • Silent Auction on 12/15 	Kayla Smith, VP Ways & Means waysandmeans@lhband.org Kim Wyldes, Marketing marketing@lhband.org
7:20 - 7:45	Marching Season <ul style="list-style-type: none"> • Practice Schedule • Uniforms <ul style="list-style-type: none"> ○ Band ○ Guard • Home Games - what to expect <ul style="list-style-type: none"> ○ Volunteer needs • Away Games - what to expect <ul style="list-style-type: none"> ○ Volunteer needs • Competitions - what to expect <ul style="list-style-type: none"> ○ Overview (FMBC, AAAA class, etc) https://fmbcstate.com/ ○ Volunteer needs 	Missy Mann, VP Operations operations@lhband.org
7:45 - 8:00	Questions and Wrap up	Missy Mann, VP Operations operations@lhband.org

Next Band/Guard Parent Meeting: August 14, 2023

<https://www.facebook.com/SilverRegimentLakeHowellHighSchool>
<https://www.youtube.com/@lakehowellsilverregiment6322/playlists>
<https://www.instagram.com/lakehowellfinearts>

Summary/What we need from you:

- Sign up as a Dividend so you can volunteer throughout the year.
- Review the band calendar and sign up for volunteer spots where you can - Please aim to volunteer at least twice during band camp/marching season, if possible.
- Start collecting what gently used items (furniture, kitchen items, toys, etc) you may like to donate to the band for our Bazaar on 8/19.
 - Let us know if you'd need help transporting bulky items, or if you could help others transport larger items (i.e. you have a truck or trailer)
- Consider donating bottled water and individually wrapped snacks for our supply throughout marching season

Reminder: for the first half-time performance on Friday 8/18:

- Band members - have black socks
- Guard members - have black athletic shorts (e.g. biker shorts, NOT jeans)